

# Broughton

## PARISH COUNCIL

Chairperson: Mrs S Leech  
46 Danvers Close  
Broughton  
Oxon

Parish Clerk: Christine Coles  
55 Gillett Road  
Banbury  
Oxon  
OX16 0DR  
T: 01295 276229  
E: [broughtonpc@btinternet.com](mailto:broughtonpc@btinternet.com)  
W: [www.broughton-oxon.uk](http://www.broughton-oxon.uk)

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### To members of the Council:

You are hereby summoned to attend an Annual Parish Council meeting of Broughton Parish Council at St Marys House, Wykham Lane on Thursday 25<sup>th</sup> May 2017 at 7.00pm for the purpose of transacting the following business:

### AGENDA

1. **Elections**  
Election of Chair  
Signing of Declaration of Acceptance of Office form  
Election of Vice-Chair
2. Apologies for absence
3. Members Declaration of Interest
4. To approve and sign the minutes of both meetings of 10<sup>th</sup> April 2017
5. Matters Arising (for information only)
6. **Financial Report**
  - a) *Update on bank balances*
  - b) *To approve the following payments:*  
£75.00 to R Fletcher (internal audit)  
£548.01 to Came & Company (council insurance)
  - c) *Annual Return 2016/17*  
To approve Section 1 of the Annual Return 2016/17  
To approve Section 2 of the Annual Return 2016/17
  - d) *To approve a salary increase for the Parish Clerk in line with the 2016-2018 National Salary Award from NALC/SLCC*
7. Planning  
To discuss any planning applications received before the meeting
8. **Correspondence**  
CDC, Minutes of Extraordinary Meeting on 21<sup>st</sup> March 2017  
Thames Valley Police, New Police and Crime Plan 2017-2021

CDC, Annual Satisfaction Survey  
PCC, Launch of Victims First Website  
CDC, Invitation to Cherwell Parish Liaison Meeting on 21<sup>st</sup> June  
CDC, Parish Members Allowances for 2017-18  
OALC, Transparency Code Grant  
OCC, North Newington, Shutford Road - Road Closure 14 June for 3 days (09:30 - 15:30)  
Office of the Police and Crime Commissioner recruiting Independent Custody Visitors in Banbury  
CDC, Lease of Land, Wykham Lane

9. Councillors Reports

10. Date and time of next meeting, Monday 19<sup>th</sup> June 2017 at 7pm

**Issued by** C.Coles

**Dated** 20.05.17

DECLARATIONS OF INTEREST - Members are reminded to declare any interests on any item on this agenda in accordance with Broughton's Parish Council's Code of Conduct

# Broughton

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PARISH COUNCIL

19<sup>th</sup> May 2017

Dear Councillors

The next meeting of Broughton Parish Council will be held on Thursday 25<sup>th</sup> May 2017 at St Marys House, Wykham Lane, Broughton at 7.00pm. Enclosed are the minutes of both meetings held on 10<sup>th</sup> April 2017. I would be grateful if you would indicate to me if you are unable to attend.

*C Coles*

Christine Coles  
**Parish Clerk**