

**Minutes of a Parish Council Meeting**  
**Of Broughton Parish Council**  
**Held at St Marys House, Broughton**  
**On Monday 6<sup>th</sup> March 2017 at 7.00pm**

**Councillors Present**

Mrs Leech, Chairperson, Councillors: Mr Gardiner, Mr Howarth, Mr Wolstencroft and Clerk to the Council, Mrs C Coles

**1. Apologies**

Cllr Byrne

**2. Declarations of Interest**

No interests were declared.

**3. To approve the minutes of the meeting of 23<sup>rd</sup> January 2017**

The minutes were approved and signed. Proposed by Cllr Gardiner and seconded by the Chair.

**4. Matters Arising**

There were no matters arising.

**5. The signing of the lease of land relating to land at Wykham Lane**

The following resolution 'To accept the lease between Cherwell District Council and Broughton Parish Council relating to land at Wykham Lane and it being signed by two authorised members' was accepted. The lease was signed by the Chair and Cllr Gardiner. There is another document which requires signing in front of an independent solicitor.

*Action: The Parish Clerk /Chair to arrange the signing of the additional document.*

**6. To discuss Devolved Powers and to agree to take over the grass cutting from OCC**

It was agreed that the Parish Council would take over the grass cutting within the 30mph limits and claim the annual grant from OCC.

*Action: The Parish Clerk to contact OCC and ask for the paperwork.*

**7. To discuss the website and training**

Only two people can go on the training. It was agreed that the Parish Clerk and Chair would go initially.

*Action: The Parish Clerk to accept the training quote.*

**8. Financial Report**

*a) Balance Information*

The Clerk reported an account balance of £2625.88.

*b) The following payments were approved under statutory powers:*

£133.07 to OALC (membership)

£169.50 to Parish Clerk (hours)

£62.40 to Parish Clerk (mileage)

**9. Planning**

An update was given on an older application:

*17/00009/F, Side and front first floor extension at Innisfree, Wykham Lane. Approved by CDC.*

**10. Correspondence**

The following correspondence had been received and distributed since the last meeting:

- The Repair Shop, new BBC2 programme looking for sentimental items. On notice-board.
- OCC, Meeting about Town and Parish Councils in 'One Oxfordshire' unitary council
- Citizens Advice, Help the Community

- Cllr Barry Wood (Leader of CDC) re Unitary Authority
- Cllr George Reynolds, Unitary Authority
- Thames Valley Police, Rural Crime update
- North Newington Parish Council
- Oxford University Hospital, Update on maternity services at Horton General Hospital
- Peter Monk, A361 Bloxham Road, Salt Way/Victoria Park (Parson's Piece)
- Cllr Wood, Update on Unitary authority and petition
- OALC, One Authority, Yes or No?

#### **11. Councillors Reports**

The village clear up took place recently and four bags of rubbish were collected. The path along the Main Road was swept by villagers after the recent storm. Thanks was given to all those who helped.

Cllr Byrne has sent round a detailed analysis from the last speeding survey. It was agreed another survey should be carried out in June this year. The speed sign is working. OCC have agreed to repaint the 30mph roundels on the road and paint dragons teeth.

Potholes at the bottom of Wykham Lane have been marked for repair. There is a pothole outside Four Winds House and on the Main Road opposite the first 50mph sign. Both holes are to be reported.

The Parish Council have purchased a strimmer now and Cllr Gardiner handed over a detailed risk assessment to be kept on file. Cllr Gardiner showed other Councillors present how to hold and use the machine. The risk assessment is to be reviewed annually. The Chair will store the item. Cllr Gardiner will carry out basic maintenance and he offered to train anyone else that wanted to use it. The Parish Clerk to ask OCC about warning signs/cones and to check the Personal Injury insurance detail.

The Parish Clerk to get another quote for a new car park sign.

#### **12. Date and time of next meeting**

Monday 10<sup>th</sup> April 2017, Parish Council meeting at 7pm followed by Annual Parish Meeting at 7.30pm.

The meeting closed at 8.20pm.





