

**Minutes of a Parish Council Meeting**  
**Of Broughton Parish Council**  
**Held at St Marys House, Broughton**  
**On Monday 7<sup>th</sup> March 2016 at 7.00pm**

**Councillors Present**

Mrs Leech, Chairperson, Councillors: Mr Byrne, Mr Gardiner, Mr Howarth, Mr Wolstencroft and Clerk to the Council, Mrs C Coles

**1. Apologies**

None

**2. Declarations of Interest**

No interests were declared.

**3. To approve the minutes of the meeting of 25th January 2016**

The minutes were approved and signed.

**4. Matters Arising**

*Oxfordshire Partnership Scheme* - An update on the scheme has been received. The advice given by OCC is that the parish should inform its insurers of its involvement in the scheme and providers will be required to put in place a £10M public liability indemnity and a minimum of £5M employers liability insurance. Where a service contract is used, the operative should also have this level of indemnity. Service providers will be responsible for creating method statements and risk assessments for all activities. Ultimately, OCC will retain the majority of the liability for the highway services under Oxfordshire Together as the County Council is deemed to be the Local Highways Authority that delivers the statutory functions. The Parish Clerk has chased the grass cutting maps but not received anything. Once she receives them, Andrew Jon Bathe will quote for the work.

*Possible closure of Giants Cave Car Park* - An email was sent to North Newington Parish Council, Martin Fiennes and Cherwell District Council. It is believed that CDC are already re-considering their decision and a new lease is under discussion.

*Speeding* - A letter has been sent to OCC Highways with the petition to reduce the speed limit on Wykham Lane to Bloxham Road to 40mph. OCC did quote for rumble strips in 2012 and the price then was between £2K and £3.5K. This cost would have to be funded by the village.

*Dog bins* - Hawthorne Lodge Veterinary Practise have agreed to sponsor a fourth dog bin. The invoice costs will be split four ways when the next invoice is received.

**5. To receive an update on the new village website**

A new website has been created and documents put on the website. The web address is [www.broughton-oxon.uk](http://www.broughton-oxon.uk). There is room for photos and links can be made to other websites. Thanks was given to Cllr Byrne for all his help on this.

**6. To discuss the role of the Footpath Warden**

A footpath warden would walk the paths in the parish and report any defects/repairs to OCC.

*Action: The Parish Clerk to ask for a map of the footpaths in the parish.*

**7. Financial Report**

*a) Balance Information*

The Clerk reported an account balance of £1829.32 .

A payment contribution of £80.00 for the dog bin emptying has been received from Hook Norton Veterinary Practise. The grant for the website is being considered by the NALC Board today.

b) *The following payments were approved under statutory powers:*

- £133.07 to OALC (membership)
- £840.00 to Sort-IT Biz Ltd (set up of village website)
- £260.16 to Parish Clerk (hours)
- £8.50 to Parish Clerk (expenses)
- £239.61 to Glasdon UK (dog bin)

c) Cllr Gardiner agreed to be the third cheque signatory. The Parish Clerk to obtain the forms from Natwest.

## 9. **Planning**

One new application had been received since the last meeting:

- *16/00191/F, Single storey side extension, raising of garage roof by three courses and internal alterations at 49 Danvers Road. No objections raised.*

## 10. **Correspondence**

The following correspondence had been received since the last meeting:

- OCC, Update on Oxfordshire Together
- CDC, Guidance on bias in decision making
- Clerk to Wroxton PC, Are the PC interested in finding out more about community enterprise?
- Thames Water Wildlife- Water Quality Survey
- Martin Fiennes, Closure of Giants Cave car park
- Lin Richard, Closure of Giants Cave car park

An item of correspondence was highlighted:

- Clerk to Wroxton PC, Are the PC interested in finding out more about Community Enterprise (CE)? A meeting is being held about forming a company which is a way of overcoming the service cuts. This meeting will discuss what is involved in setting up a CE. Councillors agreed this was not appropriate for a small village.

## 11. **Councillors Reports**

The Chair has spoken to PCSO Louise Beaumont and another Speedwatch session will be done when the equipment is free. The mornings are getting lighter now and a session will be carried out between 7-8am. If someone is caught speeding three times, a letter is sent to them.

Councillors discussed dogs in the park as several complaints have been received about professional dog walkers being seen in the park. A resident, Julie Taylor felt that by putting another dog bin at the top of the park would encourage more people to walk their dogs. There are serious consequences for cattle if dog muck is left lying around. The local PCSO has advised that if people have over four dogs, they have to apply for a dog walkers license. It was agreed the fourth dog bin would still be placed at the top of the park. The Chair to get further advice about professional dog walkers from the Dog Warden. The Parish Clerk to contact Martin Fiennes as the landowner about dogs being out of control.

The glass bins are now full and have been reported to CDC. There is a problem with the lorry which empties them. Councillors suggested they are moved 2 metres nearer the road which would mean they would be on flat ground. The Chair agreed to chase CDC about the emptying.

Councillors discussed the street party for the Queens 90<sup>th</sup> birthday. Road closures cost £157.50. The Social Group have suggested that a party is held in St Marys House and the grassed area next to the Almshouses is used. The Chair will speak to the trustees. The Chair has provisionally booked St Marys House for Sunday 12<sup>th</sup> June. This discussion will be held over until the next meeting.

Cllr Wolstencroft to get a car park sign made for Wykham Lane.

Potholes in Wykham Lane and outside Four Winds have been reported to OCC. The Chair to report one outside 40 Danvers Close.

**12. Date and time of next meeting**

Monday 18<sup>th</sup> April 2016. Parish Council meeting at 7pm followed by Annual Parish Meeting at 7.30pm.

The meeting closed at 8.00pm





