

Minutes of a Parish Council Meeting
Of Broughton Parish Council
Held at St Marys House, Broughton
On Monday 7th November 2016 at 7.00pm

Councillors Present

Mrs Leech, Chairperson, Councillors: Mr Gardiner, Mr Howarth, Mr Byrne, Clerk to the Council, Mrs C Coles and County Cllr George Reynolds

1. Apologies

Cllr Wolstencroft

2. Declarations of Interest

The Chair declared an interest in payments to be made to her which she has made on behalf of the Parish Council.

3. To approve the minutes of the meeting of 19th September 2016

The minutes were approved and signed. Proposed by Cllr Howarth and seconded by Cllr Gardiner.

4. Guest Speaker, Nick King of Village Networks

Mr King thanked the Parish Council for the invitation to attend the meeting. He works for the Volunteer Centre based in Towcester. He is employed by South Northants Volunteer Bureau and the project is funded by the lottery. This is the second phase covering South Northants, Daventry and Cherwell. There is a sense of isolation in villages. Mr King works with experts and brings a bespoke vehicle to villages with internet access, wi-fi printer and leaflets. He is visiting other villages during October and November and would like to bring his vehicle to Broughton in February/March 2017. The date could be advertised on the website and in the Broughton Social Group monthly magazine. The vehicle could either park in the pub car park or in the car park in Wykham Lane. Mr King also spoke about the community minibus which has a driver and is hired out to groups. It is a not for profit organisation and the hire fee is kept as low as possible.

The Chair thanked Mr King for attending the meeting and he left.

5. Matters Arising

Bottle Bank – The Chair has asked CDC to move the bank and it is on their list. The bank is being emptied weekly now.

New Bank Signatory – Cllr Gardiner has visited the bank to confirm his details.

Speed sign - This has been repaired and thanks was given. A solar panel has been fitted to the sign.

Vegetation on Main Road near to Giants Cave – This was reported and has been cut back.

Purchase of strimmer - The Chair and Cllr Howarth to visit Pile & Son. The Clerk to find out Health and Safety requirements to use equipment in public places.

6. To receive an update and consider the draft lease for the car park in Wykham Lane

After the last meeting the Parish Clerk had contacted the insurance company who asked if the Parish Council will be responsible for the boundaries around the car park? CDC confirmed this was correct and the lease has been amended to reflect this. It was agreed to proceed with the signing of the lease.

The Chair to ask Nathan Allan if he will make the sign for the car park. The lilac tree in the car park needs to be trimmed.

7. Financial Report

a) *Balance Information*

The Clerk reported an account balance of £3633.51.

- b) *The following payment was approved under statutory powers:*
£222.63 PWL (rebuilding of wall at bottom of Wykham Lane)
£384.38 to CDC (dog bin emptying)
£57.70 to S Leech (solar panel items for speed sign)
£24.50 to S Leech (battery for speed sign)
£10.80 to S Leech (contribution towards framing of picture for Queens 90th birthday)

The Chair advised that peoples names would be put on the back of the Queens 90th birthday photo. A montage is being made by Nathan Allan of the people who sat inside.

- c) *To approve and accept the Annual Return 2015/15 and discuss the Issues Arising Report*
The external audit is complete. The Annual Return for 2015/16 was presented to the council and approved and accepted. The appropriate notice is on the board. Two issues were raised, an incomplete asset register and grant money being put in the wrong box on the form.
Action: The Clerk to complete the asset register and put the grant money in the correct box next year.

8. Planning

An update was given on an older application:

16/01697/F, Rear and side first floor extension (revised scheme of 16/00822/F) at Innisfree, Wykham Lane. This has been refused by CDC for the second time.

9. To discuss the village website and updating information on it

The format and content of the website were discussed. Only basic information is going onto the site currently. The Clerk and Chair have tried to upload photos and documents but without success.

Action: The Parish Clerk to ask Sort-it Biz how much a training session will cost. The Clerk to forward a PDF file of the new bus timetable to Cllr Byrne.

10. Correspondence

The following correspondence had been received since the last meeting:

- OCC, Stakeholder Update
- CDC Cherwell Parish Liaison Meeting on 9th November
- OALC, Precept Referendum
- OALC, Neighbourhood Planning Bill
- SENDIASS Oxfordshire, Special Educational Needs & Disability Information advice and support service. Poster for board
- Oxfordshire Fire & Rescue Service, Community Risk Management Plan Consultation

11. Councillors Reports

The Chair has asked OCC to put 30mph markings on the road. The Clerk to look for previous correspondence about rumble strips and prices.

There was a clear up along the Main Road and another session will be held soon.

The stile in the bottom field is very low. Cllr Gardiner to have a look.

The general sign posting of the church was discussed and how unclear it is. Cllr Howarth to raise this at the next PCC meeting.

Dog mess is on the increase again in Danvers Close and Wykham Lane. Sometimes the problem occurs in the car park in Wykham Lane. Cllr Howarth asked if the Parish Council have the power to prosecute? There is a new dog warden at CDC. The Parish Clerk and Cllr Reynolds to enquire.

The Parish Clerk asked if the two village notice-boards could be varnished? She will get a quote.

A new sign for St Marys House was discussed. Cllr Howarth to raise this at the next meeting for St Marys House.

12. Date and time of next meeting

Monday 12th December 2016 at 7.00pm in St Marys House.

The meeting closed at 8.15pm.

