

**Minutes of a Parish Council Meeting**  
**Of Broughton Parish Council**  
**Held at St Marys House, Broughton**  
**On Monday 19<sup>th</sup> September 2016 at 7.00pm**

**Councillors Present**

Mrs Leech, Chairperson, Councillors: Mr Gardiner, Mr Howarth, Mr Byrne and Clerk to the Council, Mrs C Coles

**1. Apologies**

Cllr Wolstencroft

**2. Declarations of Interest**

No interests were declared.

**3. To approve the minutes of the meeting of 18<sup>th</sup> July 2016**

The minutes were approved and signed.

**4. Matters Arising**

*Moving of bottle bank* – The Chair to chase CDC.

*Bank Signatory* – Cllr Gardiner to visit the bank.

*Grass cutting* – The Parish Clerk met Andrew Jon Bathe to walk the village and see what areas require cutting next year. The Parish Clerk has asked OCC for health and safety advice for contractors. She is awaiting a reply.

*Potholes at the bottom of Wykham Lane* – The holes have been marked for repair.

**5. To consider the draft lease for the car park in Wykham Lane**

The draft lease provided by CDC for the car park had been circulated beforehand to Cllrs. The Parish Clerk to ask the insurers about the £10M third party liability risks. The new sign to read 'No mobile homes or caravans. Cars parked at their own risk'. Councillors then agreed the lease should be signed and returned to CDC.

**6. Financial Report**

*a) Balance Information*

The Clerk reported an account balance of £2303.52.

*b) The following payment was approved under statutory powers:*

£400.00 to A Bathe (grass cutting)

**7. Planning**

One application had been received since the last meeting:-

*16/01697/F, Rear and side first floor extension (revised scheme of 16/00822/F) at Innisfree, Wykham Lane.* No objections raised.

**8. To discuss village gates, repair of speed sign and receive an update on outstanding highway matters**

The Parish Clerk had recently met Peter Eghawary (PE) from OCC and showed him a photo of the 50mph roundel on the boundary gate on the Tadmarton side which the Parish Council have asked to be removed. PE confirmed he will get it removed or moved from the boundary gate.

Village gates – Councillors agreed to the idea in principle. Wroxton village may be getting rid of their gates.

Arrows on bend by Giants Cave – These have been reported as they cannot be seen due to overgrown vegetation. The Parish Clerk to report to OCC Highways.

Mr Yeomans has looked at the speed sign and can fix it. The cost is approximately £60.00-£70.00. It was agreed he should proceed with the repair.

#### **9. Correspondence**

The following correspondence had been received since the last meeting:

- CDC, Local Enforcement Plan (copy passed to each Cllr)
- OCC, Next steps following parish and town meetings on unitary local government
- OCC, Local Government re-organisation for Oxfordshire
- CDC, Adoption of Adopted Statement of Community Involvement 2016
- OCC, Advance notice of Grant Thornton Study publication 'Review of Future Options for Local Government in Oxfordshire'
- OCC, Prospective Cllr Open Evening
- Community First Oxfordshire, Voluntary Recruitment for Primary School Children (notice-board)
- OPFA AGM on 22<sup>nd</sup> September

#### **10. Councillors Reports**

Nathan Allan has very kindly donated a photo from the Queens 90<sup>th</sup> birthday celebrations. It was agreed that the profit of £27.30 could be used to purchase a frame for the photo.

The idea of purchasing a strimmer at a cost of £300.00 was discussed. The Parish Clerk to find out health and safety requirements when using a strimmer in public. The Chair and Cllr Howarth to visit Pile & Son.

#### **11. Date and time of next meeting**

Monday 7<sup>th</sup> November 2016 at 7.00pm.

The meeting closed at 7.30pm.





