

Minutes of a Parish Council Meeting
Of Broughton Parish Council
Held at St Marys House, Wykham Lane, Broughton
On Monday 24th July 2017 at 7.00pm

Councillors Present

Mrs Leech, Chairperson, Councillors: Mr Byrne, Mr Gardiner, Mr Howarth

Clerk to the Council, Mrs C Coles

17/1. To receive apologies for absence

Cllr Wolstencroft (family commitment)

17/2. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

There were none to declare.

17/3. Public participation session

There were no members of the public present.

17/4. To approve and sign the minutes of the meeting held on 19th June 2017

The minutes of the meeting held on 19th June were approved and signed as a true record of the meeting.

17/5. To note any matters arising from the minutes not included on this agenda for report only

There were no matters arising.

17/6. To discuss the grass strimming rota

Several people have signed up to join a rota. If enough people sign up it is hoped they can work an hour each.

17/7. To discuss a car park sign and the tidying up of the car park in Wykham Lane

It was agreed to purchase an A2 car park sign. A working party will clear the car park in September. Cllr Gardiner will spray the weeds and the Chair will arrange the strimming of the edges.

Action: Cllr Howarth to change the notice on St Marys House notice-board asking hirers to park in the car park where possible.

17/8. To approve and sign the OCC grass cutting contract

It was agreed the contract would be signed by the Chair and Cllr Gardiner.

Action: The Parish Clerk to return the documents to OCC. The Parish Clerk to contact Nigel Prickett for a quote to cut Sandfine Road.

17/9. Financial Report

a) Update on bank balances

The Clerk reported an account balance of £3001.96. The Parish Clerk has sent an email to North Newington Parish Council to ask for a contribution for cutting the churchyard.

b) To approve the following payment:

£15.50 to SLCC (Clerks membership)

£7.70 to Cllr Leech (new blades for strimmer)

17/10. Planning

There were no planning matters to discuss.

17/11. To receive the following Correspondence:-

- CDC, Cherwell Empty Homes Project. Parish Councils are being asked to report empty privately owned properties that have been vacant for more than 6 months and where the owner or responsible person is not taking action to bring the home back into use.
- CDC, Partial Review of Cherwell Local Plan 101-2031 (Part 1) Oxford's Unmet Housing Need.

17/12. To receive Councillors Reports

A pothole at the bottom of Danvers Road was noted.

17/13. Date and time of next meeting, Monday 11th September 2017 at 7pm

The meeting closed at 7.50pm.

