

Draft Minutes of a Parish Council Meeting
Of Broughton Parish Council
Held at St Marys House, Wykham Lane, Broughton
On Monday 11th September 2017 at 7.00pm

Councillors Present

Mrs Leech, Chairperson, Councillors: Mr Byrne, Mr Gardiner, Mr Howarth, Mr Wolstencroft

Clerk to the Council, Mrs C Coles

17/14. To receive apologies for absence

None.

17/15. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

There were none to declare.

17/16. Public participation session

There were no members of the public present.

17/17. To approve and sign the minutes of the meeting held on 24th July 2017

The minutes of the meeting held on 24th July were approved and signed as a true record of the meeting.

17/18. To note any matters arising from the minutes not included on this agenda for report only

There were no matters arising.

17/19. To discuss the purchase of a brown wheelie bin

The Parish Council have agreed to take over the grass cutting within the 30mph limit. It was agreed an extra brown bin is needed to put the cut vegetation in.

Action: The Parish Clerk to contact CDC about the purchase of a brown wheelie bin which will be kept at St Marys House.

17/20. To receive an update and discuss the charges for the registration of the lease for the land at Wykham Lane

The lease was sent to Aplins Solicitors and they have confirmed they can act and register the lease. The Land Registry fee is £40.00 and £3.00 for the copy of the Landlord's Title. Estimated fees are one to two hours work which will cost between £200-£400. It was agreed to accept this cost.

Action: The Parish Clerk to sign the letter and return to Aplins Solicitors.

17/21. Financial Report

a) Update on bank balances

The Clerk reported an account balance of £2466.37.

b) To approve the following payment:

£600.00 to A Bathe (grass cutting)

£22.99 to H Gardiner (petrol for Kanga machine)

£174.00 to S Leech (hire of Kanga machine to clear Wykham Lane car park)

£30.90 to S Leech (purchase of plants for border near pub and petrol for strimmer)

17/22. Planning

There were no planning matters to discuss.

17/23. To receive the following Correspondence:-

- Better Broadband for Oxfordshire, Update

- Charles Bates, Broughton Estate – Public Rights of Way
- Soldiers of Oxfordshire Museum, donation request
- OCC, Changes to DIY charging at Household Waste Recycling Centres.

One item of correspondence was highlighted:

- OCC, Changes to DIY charging at Household Waste Recycling Centres. On notice-board. From 1st October the charges for non-household waste are changing. The existing DIY 1,2,3 for free scheme which has been in place for 15 years is being replaced by a small fixed fee scheme. The Parish Clerk to ask Cllr George Reynolds if cars will be charged

17/24. To receive Councillors Reports

The Chair noted that several people have joined the grass cutting rota and the Main Road has been cut again. This does not include Sandfine Road which requires cutting four to five times per year.

Action: The Parish Clerk to contact a couple of local contractors to ask if they can do this work.

Cllr Gardiner suggested that the college who he works for could supply plants for the Jubilee Gardens in July time. Thanks was given for his kind offer.

17/25. Date and time of next meeting, Monday 16th October 2017 at 7pm

The meeting closed at 7.40pm.

