

**Daft Minutes of a Parish Council Meeting**  
**Of Broughton Parish Council**  
**Held at St Marys House, Wykham Lane, Broughton**  
**On Monday 16<sup>th</sup> April 2018 at 7.00pm**

**Councillors Present**

Mrs Leech, Chairperson, Councillors: Mr Byrne, Mr Gardiner, Mr Howarth

Clerk to the Council, Mrs C Coles

**18/25. To receive apologies for absence**

Cllr Wolsencroft (work)

**18/26. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda**

No interests were declared.

**18/27. Public participation session**

There were no members of the public present.

**18/28. To approve and sign the minutes of the meeting held on 5<sup>th</sup> March 2018**

The minutes of the meeting held on 5<sup>th</sup> March 2018 were approved and signed as a true record of the meeting.

**18/29. To note any matters arising from the minutes not included on this agenda for report only**

Part of the Main Road near to Danvers Cottage which was reported at the last meeting has been fixed by OCC Highways.

An email was sent to Laws and Fiennes about the state of the path in front of their office. They agree that car parking does not help. The main users are the postman and the occasional delivery driver. As the items are bulky and heavy they have to park outside the office.

**18/30. To receive an update on Speedwatch and agree to share the purchase cost of equipment with Hornton PC**

A site meeting was held at Hornton in March to look at the Speedwatch equipment. The cost excluding VAT is £1995.00. It was agreed to proceed with the shared cost of £400.00 depending on how many other villages participate. Hornton will purchase the equipment, insure it and add it to their insurance policy.

**18/31. To discuss the state of the church footpath**

A working group have attended to the path. Strimming has also been done by Chris Hopkins.

**18/32. To discuss parking issues at the bottom of Wykham Lane**

There have been two incidents recently where the school bus has not been able to get up Wykham Lane due to vehicles being parked at the bottom of Wykham Lane.

*Action: The Parish Clerk to ask OCC if double yellow lines can be marked.*

**18/33. To discuss potholes and the repair of them**

There are holes in Wykham Lane but they are not deep enough to report.

**18/34. Financial Report**

*a) Update on bank balances*

The Clerk reported an account balance of £3623.62.

*The following payments were approved under statutory powers:*

- £366.00 to Aplins Solicitors (registration of lease for car park in Wykham Lane)
- £26.00 to Banbury Print & Design (printing of APM notices)
- £120.00 to N Allan (supply of Wykham Lane car park sign)

**18/35. The following correspondence had been received and circulated:**

- Thank you letter for donation from St Marys House

**18/36. To receive Councillors Reports**

Shingle for the car park was discussed. It was agreed to order 15 tonnes at £40 per tonne. Total cost is £600.00.

The new sign for the car park has been made. Part of the lilac tree will need to be trimmed.

*Action: The Chair to buy a bag of postcrete and to pass the sign to Cllr Gardiner who will install on 21<sup>st</sup> April.*

**18/37. Date and time of next meeting**

Wednesday 9<sup>th</sup> May 2018 at 7pm.

The meeting closed at 7.25pm.





