

**Minutes of a Parish Council Meeting**  
**Of Broughton Parish Council**  
**Held at St Marys House, Wykham Lane, Broughton**  
**On Monday 19<sup>th</sup> November 2018 at 7.00pm**

**Councillors Present**

Mrs Leech ( Chairperson), Mr Byrne and Mr Howarth

Clerk to the Council, Mrs C Coles and two villagers

**18/75. To receive apologies for absence**

None.

**18/76. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda**

No interests were declared.

**18/77. Public participation session**

Dog fouling was raised and the problem still continues. A note will be put in the January newsletter.

**18/78. To approve and sign the minutes of the meeting held on 24<sup>th</sup> September 2018**

The minutes of the meeting were approved and signed as a true record.

**18/79. To note any matters arising from the minutes not included on this agenda for report only**

Another letter was sent to Kick n Splash about the parking concerns. They do not think it is parents but asked for registration numbers and dates and times. It was noted that parking has improved lately.

A letter was sent to the person regarding the compost bin.

The Parish Clerk collected two trees, two stakes and a plaque.

Work has now started on the A361 road improvements.

**18/80. Financial Report**

*a) Update on bank balances*

The Clerk reported an account balance of £5942.87.

*b) The following payments were approved under statutory powers:*

£66.50 to Graphics Direct (20 is plenty sign)

£384.38 to CDC (dog bin emptying)

£250.00 to A Bathe (grass cutting)

£498.75 to Hornton Parish Council (Speedwatch kit)

£6.65 to S Leech (petrol for strimmer)

£16.66 to S Leech (Weedkiller)

£232.80 to Parish Clerk (hours)

*c) To approve a third cheque signatory*

It was resolved that the authorised signatories in the current mandate, be changed in accordance with Section 5 (Mr Hamish Gardiner to be removed, Mr Richard Byrne to be added) and the current mandate will continue as amended.

**18/81. To receive an update on Planning**

There was nothing to report.

**18/82. The following correspondence had been received and circulated:**

- OCC, New Partnership with CDC
- CDC, Deddington Neighbourhood Plan – Public Consultation

**18/83. To receive Councillors Reports**

Hornton Parish Council have received the Speedwatch equipment. There is no further update.

The Chair and Parish Clerk attended the Highways Open Day in October. It was very informative and a chance to see what work they do. A demonstration of line painting, drain clearing and the dragon patcher were given. The dragon patcher is new technology which reduces the risk of future potholes. Any problems are to be reported to [www.fixmystreet.oxfordshire.gov.uk](http://www.fixmystreet.oxfordshire.gov.uk).

It was noted that the notice-board outside St Marys House is falling apart. The Chair suggested the Parish Council and St Marys House sharing the cost of a new one. To be discussed at the next meeting.

**18/84. To confirm meeting dates for 2019**

28<sup>th</sup> January, 4<sup>th</sup> March, 15<sup>th</sup> April (Parish Council meeting at 7pm followed by Annual Parish Meeting at 7.30pm), 28<sup>th</sup> May, 8<sup>th</sup> July, 16<sup>th</sup> September and 4<sup>th</sup> November.

The meeting closed at 7.40pm.