

Minutes of a Parish Council Meeting
Of Broughton Parish Council
Held at St Marys House, Wykham Lane, Broughton
On 27th January 2020 at 7.00pm

Councillors Present

Mrs Leech (Chairperson), Mr Byrne, Mr Hands, Mr Howarth and Mr Mills

Clerk to the Council, Mrs C Coles

20/01. To receive apologies for absence

None.

20/02. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

20/03. Public participation session

There were no members of the public present.

20/04. To approve and sign the minutes of the meeting held on 4th November 2019

The minutes of the meeting were approved and signed as a true record.

20/05. To note any matters arising from the minutes not included on this agenda for report only

There were no matters arising.

20/06. To receive an update on the white line marking on Wykham Lane

The No Entry white line marking at the top of Wykham Lane has been done and looks nice.

Action: The Parish Clerk to ask Highways if the no entry signs can be placed on yellow backing boards.

20/07. To discuss the positioning of the notice-board outside St Marys House

It was agreed to move the notice-board as follows, 2.5ft back, reduced to fence level and placed at an angle of between 5-10°. This will reduce the glare from the property opposite. The work will be done when weather conditions allow. Five Councillors voted for the board to be moved.

20/08. To discuss holding a First Aid Course

It was previously discussed holding another First Aid Course but not everyone receives the village email. A note will be included in the APM papers which will be distributed in March/April time. The question will be asked if anyone has used their previous training. The Parish Council may consider purchasing a defibrillator in the next financial year.

20/09. Financial Report

a) Update on bank balances

The Clerk reported an account balance of £6432.53.

b) The following payments were approved

£480.48 to CDC (dog bin emptying)

£250.00 to A Bathe (grass cutting)

£217.11 to Parish Clerk (hours)

£33.00 to HMRC

c) *To set the precept for 2020/21*

A draft precept sheet had been prepared and circulated before the meeting. Approximate expenditure for 2020/21 is £5803.00. The Parish Council will look to replace the two village notice-boards with bigger ones. It was agreed to set the precept at £5596.76 (3.5% increase).

Action: The Parish Clerk to reply to CDC.

20/10. To receive an update on Planning

Nothing has been received since the last meeting.

Concern has been expressed as an extension has been built at 1 Danvers Road without planning permission.

Action: The Parish Clerk to forward the details to CDC Planning to check.

20/11. The following correspondence was received and circulated:

- OCC, Road Closure in North Newington, April 2020
- CDC, Follow up from Cherwell Parish Liaison Meeting

19/79. To receive Councillors Reports

The Chair spoke about overgrown vegetation after the Broughton village sign heading towards Banbury. It is obstructing highway signs and a danger for walkers.

Action: The Chair to report on Fix My Street.

A tree on the right hand side of Wykham Lane near the crossroads heading towards Bodicote may need attention.

Action: The Parish Clerk to report.

19/808. Date and Time of Next Meeting

Monday 9th March 2020 at 7pm

The meeting closed at 7.45pm.