

Minutes of a remote Annual Parish Council Meeting
Of Broughton Parish Council
On 28th May 2020 at 7.00pm

Councillors Present

Cllr Leech, Cllr Byrne, Cllr Hands, Cllr Howarth and Cllr Mills

Clerk to the Council, Mrs C Coles

20/27. Elections

Election of Chairperson

It was proposed by Cllr Howarth that Cllr Leech be Chairperson. Seconded by Cllr Mills.

Signing of Declaration of Acceptance of Office

Cllr Leech signed the form.

Election of Vice-Chairperson

It was proposed by Cllr Howarth that Cllr Mills be Vice-Chair. Seconded by Cllr Hands.

20/28. To receive apologies for absence

None.

20/29. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

20/30. Public participation session

There were no members of the public present.

20/31. To approve and sign the minutes of the meeting held on 27th January, 9th March and 26th March 2020

The minutes were all approved and signed as a true record of the meetings.

20/32. To note any matters arising from the minutes not included on this agenda for report only

There were no matters arising.

20/33. To receive an update on the Church path gates

The church path gates have been repaired by Nathan Allan. They look very smart. Nathan is to pass the invoice for the paint to the Parish Council.

Action: The Parish Clerk to send a thank you letter.

20/34. To discuss cutting of the grass verges

A letter of complaint has been received re the cutting of cow parsley between the Old Rectory and Warren Lodge. The Parish Council have a duty of care to keep verges short in line with receiving the grant from Oxfordshire County Council and keeping drivers safe and people crossing the road. It was agreed that in future the cow parsley will be left in this area until the daffodils have died off.

Action: The Parish Clerk to reply to the villager.

20/35. Financial Report

a) Update on bank balances

The Clerk reported an account balance of £7730.62.

b) The following payments were approved:

£140.42 to OALC (subscription)

£85.00 to R Fletcher (internal audit)
£35.00 to Community First (membership)
£210.63 to Parish Clerk (hours)
£356.53 to Came & Company (insurance)
£18.00 to SLCC (membership)
£93.68 to S Leech (repair to church path gates)
£500.00 to A Bathe (grass cutting)

- c) *To authorise changes to the banking arrangements*
The Parish Council are looking into online banking.

- d) *AGAR 19/20 Part 2*
To approve and sign the Certificate of Exemption
The Certificate of Exemption was approved and signed.

To approve and sign Section 1 - Annual Governance Statement 2019/20
Section 1 was approved and signed.

To approve and sign Section 2 – Accounting Statements 2019/20
Section 2 was approved and signed.

20/36. To receive an update on Planning

Two applications had been received since the last meeting:

20/00977/F, Rear extension and side extension at 9 Danvers Road. No objections by PC.

20/01311/Q56, Conversion of existing barn building to single large dwelling at Part of OS Parcel 5900, East of Broughton. This was received after the agenda had been issued. It is currently under consideration. The Parish Clerk to query the address detail with CDC as the land is not on Sandfine Road.

20/37. The following correspondence was received and circulated:

Banbury Star Cyclists Club, Prescription Deliveries

20/38. To receive Councillors Reports

It was agreed not to service the strimmer. The Chair has purchased blades for the strimmer and weed killer. These will be approved at the next meeting.

Walkers are parking at the pub. It was agreed they could use the car park in Wykham Lane. The Chair has prepared a notice and Cllr Mills has spare ground anchors to use.

Cllr Hands confirmed he will move the new notice-board in June now the weather has improved.

20/39. Date and Time of Next Meeting

Monday 6th July 2020 at 7pm

The meeting closed at 7.30pm.