

**Minutes of a remote Parish Council Meeting**  
**Of Broughton Parish Council**  
**On Monday 21<sup>st</sup> September 2020 at 7.00pm**

**Councillors Present**

Cllr Leech, Cllr Byrne, Cllr Hands and Cllr Mills

Clerk to the Council, Mrs C Coles

**20/51. To receive apologies for absence**

Cllr Howarth

**20/52. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda**

No interests were declared.

**20/53. Public participation session**

There were no members of the public present.

**20/54 To approve and sign the minutes of the meeting held on 6<sup>th</sup> July 2020**

The minutes were approved and signed as a true record of the meeting.

**20/55. To note any matters arising from the minutes not included on this agenda for report only**

There were no matters arising.

**20/56. To discuss safety leaving the layby near the cemetery**

Mark Parsley cuts the grass in the cemetery at the top of the hill and has expressed concern when trying to leave the layby. There are trees which require cutting back.

*Action: The Chair to first report on Fix My Street.*

**20/57. Financial Report**

*a) Update on bank balances*

The Clerk reported an account balance of £9336.13 .

*b) The following payments were approved:*

£41.27 to D Hands (materials to move notice-board)

£192.00 to Toast Design (website work)

£203.68 to Parish Clerk (hours)

*c) To approve a salary increase for the Parish Clerk in line with the NJC Salary Award*

It was agreed to increase the Parish Clerks salary in line with the NJC Salary Award. To be backdated to 1<sup>st</sup> April 2020.

**20/58. To receive an update on Planning**

One new application had been received since the last meeting:

*20/02051/Q56, Conversion of existing barn building to single large dwelling at Part of OS Parcel 5900, East of Broughton. No objections.*

**20/59. The following correspondence was received and circulated:**

- CDC, Cherwell Local Plan Review 2040 - Planning for Cherwell to 2040: A Community Involvement Paper

- Trading Standards, Electric Blanket Testing.  
*Action: The Clerk to forward the details to the Chair. The poster will be put on the notice-board.*
- CDC, Cherwell Local Plan 2011 - 2031 (Part 1) Partial Review - Oxford's Unmet Housing Need - Notice of Adoption

**20/60. To receive Councillors Reports**

Thanks were given to the villagers who helped with the strimming and sweeping of the Main Road.

The new noticeboard outside St Marys House has been moved. Thanks was given to Cllr Hands. The Chair will tidy up below and Julie Taylor will put some plants in.

**20/61. Date and Time of Next Meeting**

Monday 9<sup>th</sup> November 2020 at 7pm

The meeting closed at 7.25pm.

DRAFT