

Minutes of an Annual Parish Council Meeting
Of Broughton Parish Council
Held on Thursday 27th May 2021 at 7.00pm
At St Marys House, Broughton

Councillors Present

Cllr Leech, Cllr Hands, Cllr Howarth and Cllr Mills

Clerk to the Council, Mrs C Coles

21/41. Elections

Election of Chairperson

It was proposed by Cllr Howarth that Cllr Leech be Chairperson. Seconded by Cllr Mills.

Signing of Acceptance of Office form

Cllr Leech signed the Acceptance of Office form

Election of Vice-Chairperson

It was proposed by Cllr Howarth that Cllr Mills be Vice-Chair. Seconded by Cllr Hands.

21/42. To receive apologies for absence

Cllr Byrne (work)

21/43. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

21/44. Public participation session

There were no members of the public present.

21/45. To approve and sign the minutes of the meeting held on 26th April 2021

The minutes were approved and signed as a true record of the meeting.

21/46. To note any matters arising from the minutes not included on this agenda for report only

The defibrillator cabinet will be installed on the wall of the Saye and Sele Public House in June.

The new notice-board has been ordered but not been delivered yet.

Speedwatch - The village will have the equipment soon. Sessions will be held week commencing 7th June.

Car park – Nothing more will happen until the gravel is put down.

21/47. Financial Report

a) Update on bank balances

The Clerk reported an account balance of £10,250.53.

b) The following payments were approved under statutory powers:

£90.00 to R Fletcher (internal audit)

£500.00 to A Bathe (grass cutting)

£19.00 to Parish Clerk (SLCC membership)

£13.85 to Cllr Leech (materials for bench repair)

£35.00 to Community First (membership)

£408.00 to A Darby Electrical Ltd (defibrillator cabinet installation)

c) *AGAR for year ending 31st March 2021*

To approve and sign the Certificate of Exemption, Section 1 and Section 2

The paperwork was circulated prior to the meeting. The Certificate of Exemption, Section 1 and Section 2 were approved and signed.

Action: The Parish Clerk to forward the Certificate of Exemption to the External Auditor and put the financial documents on the website.

21/48. To receive an update on Planning

- *21/01083/F, Creation of new driveway from Wykham Lane to existing car parking area of Wykham House - Removal of 4m of brick wall and build pillars to exposed ends. Remove grass bank from brick wall to road, install Marshalls permeable paving - scoop/blend edges of grass bank into permeable driveway - install cobble setts to join Wykham Lane to Marshalls permeable paving at Wykham House, Wykham Lane. No comment by PC.*

21/49. The following correspondence was received and circulated:

- OCC Highways, Road Closure of B4035 in July. The Parish Clerk to forward to Councillors.

21/50. To receive Councillors Reports

The Chair has started strimming and left the cow parsley near the Laws and Fiennes office.

The Chair had circulated the 30mph sign seen in Wroxton. It was agreed to get a price for a sign with wildlife on to make drivers more aware. Two signs will be needed for each end of the B4035.

Action: The Parish Clerk to get a price.

21/51. Date and Time of next meeting

Monday 19th July 2021 at 7pm

The meeting closed at 7.35pm.