

# Broughton

## PARISH COUNCIL

Chairperson: Mrs S Leech  
46 Danvers Close  
Broughton  
Oxon

Parish Clerk: Christine Coles  
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### To members of the Council:

You are hereby summoned to attend an Annual Parish Council meeting on Monday 23<sup>rd</sup> May 2022 at 7.00pm in St Marys House, Wykham Lane for the purpose of transacting the following business:-

### AGENDA

#### 22/29. Elections

Election of Chairperson  
Signing of Acceptance of Office form  
Election of Vice-Chairperson

22/30. To receive apologies for absence

22/31. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*)

22/32. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of five minutes with any individual contribution lasting a maximum of 3 minutes)

22/33. To approve and sign the minutes of the meetings held on 7<sup>th</sup> March and 25<sup>th</sup> April 2022 (circulated)

22/34. To note any matters arising from the minutes not included on this agenda for report only

22/35. To discuss the Queens Platinum Jubilee in June

22/36. To discuss the '20mph initiative'

22/37. To agree the purchase of gravel for the car park

#### 22/38. Financial Report

a) To receive an update on bank balances

b) To approve the following payments  
£16.75 to Parish Clerk (SLCC Membership)

£600.00 to Andrew Bathe (grass cutting)  
£70.00 to S Leech (brown bins)  
£369.72 to Zurich Municipal (insurance)  
£42.90 to Banbury Print & Design (APM printing)

*AGAR for year ending 31<sup>st</sup> March 2022*

To approve and sign the Certificate of Exemption, Section 1 and Section 2

*To approve a pay increase for the Parish Clerk*

**22/39. To receive an update on Planning**

*22/01236/F, Single storey front extension (revised scheme of 22/00195/F) at Sunbeams, Wykham Lane.  
Supported by PC.*

*To discuss any other applications received before the meeting*

22/40. To receive Councillors Reports

21/41. To note next meeting date and time

Issued by: C.Coles (Parish Clerk)

Dated 17.05.22

*Please note, this is a public meeting and you may be filmed, recorded or published.*