

**Minutes of a Parish Council Meeting  
Of Broughton Parish Council  
Held on Monday 26<sup>th</sup> September 2022 at 7.00pm  
At St Marys House, Broughton**

**Councillors Present**

Cllr Leech (Chairperson), Cllr Howarth, Cllr Byrne (arrived late) and Cllr Mills

Clerk to the Council, Mrs C Coles

**22/57. To receive apologies for absence**

None

**22/58. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda**

No interests were declared.

**22/59. Public participation session**

There were no members of the public present.

**22/60. To approve and sign the minutes of the meeting held on 18<sup>th</sup> July 2022**

The minutes were approved and signed as a true record of the meeting.

**22/61. To note any matters arising from the minutes not included on this agenda for report only**

Play equipment in the car park off Wykham Lane – The Parish Council only lease the immediate car park area and not the area to the left of the entrance. The Clerk to speak to CDC to ask if the area to the left can be used.

Missed bins – Bins and silver food caddy's are still not being emptied. The Chair to contact CDC again.

First Aid Course – The Clerk to book a course on a Saturday in November, January or February.

Gravel for car park – This was ordered, delivered and spread around the car park.

Flooding at Doverhay and the Cottage on Wykham Lane – The road has been marked up to be repaired.

**22/62. To approve the Model Code of Conduct (details circulated)**

The CDC Model Code of Conduct had been circulated. It was agreed to approve it with immediate effect.

*Action: The Parish Clerk to notify CDC.*

**22/63. To discuss recent roadworks through the village and problems which occurred**

The roadworks through the village are complete now. A pavement was damaged outside the Old Rectory by a lorry who could not get through. It was reported but is not a utility company problem.

*Action: The Chair to report on Fix My Street.*

**22/64. To discuss Speedwatch and recruiting volunteers**

Two people have retired and are no longer able to volunteer. Volunteers will be asked to carry out online training.

*Action: Councillors to think of others who might be able to help.*

**22/65. Financial Report**

a) *Update on bank balances*

The Clerk reported an account balance of £11,190.96.

- b) The following payments were approved under statutory powers:  
£189.74 to West Bar Vets (refund for overpayment)  
£445.70 To Parish Clerk (hours)  
£111.40 to HMRC  
£33.35 to Parish Clerk (expenses)  
£600.00 To Andrew Bathe (grass cutting)

The Parish Clerk will try to set up online banking again.

**22/66. To receive an update on Planning**

One new application had been received since the last meeting:-

*22/02380/F, Conversion of an existing agricultural barn to a single dwelling house (previously approved under 'Q' regulations for residential use) at Mole End Barn, Part of OS Parcel 5900 South, of North Newington Road. No objection by PC with comments.*

*Action: The Parish Clerk to circulate a CDC checklist document to help Councillors when looking at planning applications.*

**22/67. To receive Councillors Reports**

There is still dog mess at the top of Wykham Lane.

Speedwatch signs – It was agreed to order an 'A Frame Sign' which can be placed on the road when Speedwatch is on.

**22/68. To note next meeting date and time**

Monday 14<sup>th</sup> November 2022 at 7pm (change of date)

The meeting closed at 7.30pm.