

**Minutes of a Parish Council Meeting
Of Broughton Parish Council
Held on Monday 16th January 2023 at 7.00pm
At St Marys House, Broughton**

Councillors Present

Cllr Leech (Chairperson), Cllr Howarth, Cllr Byrne and Cllr Mills

Clerk to the Council, Mrs C Coles and one villager

23/01. To receive apologies for absence

None

23/02. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

23/03. Public participation session

No matters were raised by the member of the public.

23/04. To approve and sign the minutes of the meeting held on 14th November 2022

The minutes were approved and signed as a true record of the meeting.

23/05. To note any matters arising from the minutes not included on this agenda

First Aid Course – A course has been booked for 14 people on Saturday 25th February. Priority will be given to new people who have not received training yet.

Code of Conduct – The Parish Clerk attended the training course on her own before Christmas as Councillors were not allowed to attend.

Speedwatch – The A Frame sign has been delivered and is ready to use when Speedwatch starts again. It will not be restarted until the road works are complete in April.

Island at top of Wykham Lane – There is no further news on costings.

23/06. To receive an update on the electricity works along the B4035

Starting in January 2023, electrical work will start to install and join new cables from Bloxham to Banbury along the B4035. Start point will be Ells Lane and work will be carried out in sections controlled by 2 way traffic lights with convoy system through works during the day. Each section will take approximately 2 weeks to complete and there are 9 sections to do. The lights have failed on several occasions.

23/07. Financial Report

a) Update on bank balances

The Clerk reported an account balance of £10,013.62.

b) The following payments were approved under statutory powers:

£126.32 to Sign Wizzard (Speedwatch Signage)

£296.89 to Parish Clerk (Hours)

£69.40 to HMRC

c) To consider a donation to St Marys House

It was agreed to give a donation of £200.00.

d) To approve a pay rise for the Parish Clerk

It was agreed to give a pay rise to the Parish Clerk in line with the NJC Award. To be backdated to 1st April 2022.

e) *To set the precept for 2023/24*

The Clerk had circulated a precept sheet. Predicted expenditure is £8983.00. Some costs will be increasing such as grass cutting, insurance and dog bin emptying. It was agreed to increase the precept by 5% and set it at £5966.00.

Action: The Parish Clerk to notify CDC.

23/08. To receive an update on Planning

An application was received after the agenda had been published.

23/00026/F, First floor front facing extension, relocating the family bathroom along with the front entrance canopy porch at Doverhay, Wykham Lane. It was agreed to support the application.

23/09. To receive Councillors Reports

Fly tipping is on the increase again at the back of the Castle. A villager with her children is collecting litter whilst out walking.

23/10. To note next meeting date and time

Monday 6th March 2023 at 7pm.

The meeting closed at 7.30pm.

DRAFT