

# BROUGHTON PARISH COUNCIL

**Chairperson:** Mrs S Leech, 46 Danvers Close, Broughton, Oxon

**Parish Clerk:** Mrs C Coles, 55 Gillett Road, Banbury. OX16 0DR

**Telephone:** 01295 276229

**Email:** [broughtonpc@btinternet.com](mailto:broughtonpc@btinternet.com)

<https://broughton-oxon.co.uk>

## To members of the Council:

You are hereby summoned to attend an Annual Parish Council meeting on Thursday 25<sup>th</sup> May 2023 at 7.00pm in St Marys House, Wykham Lane for the purpose of transacting the following business:-

### AGENDA

#### 23/30. Elections

Election of Chair and Signing of Acceptance of Office

Election of Vice-Chair

23/31. To receive apologies for absence

23/32. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*)

22/33. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of five minutes with any individual contribution lasting a maximum of 3 minutes)

23/34. To approve and sign the minutes of the meetings held on 24<sup>th</sup> April 2023

23/35. To note any matters arising from the minutes not included on this agenda

23/36. To receive an update on the Kings Coronation celebrations

#### 23/37. Financial Report

a) *To receive an update on bank balances*

b) *To approve the following payments*

£36.00 to Mrs Leech (brown bin subscription)

£100.00 to R Fletcher (internal audit)

£18.00 to Parish Clerk (SLCC membership)

c) *AGAR for year ending 31<sup>st</sup> March 2023*

To approve and sign the Certificate of Exemption, Section 1 and Section 2

#### 23/38. To receive an update on planning

To discuss any applications received before the meeting

23/39. To receive Councillors Reports

23/40. To note next meeting date and time

Issued by: C.Coles (Parish Clerk)

Dated 18.05.23

*Please note, this is a public meeting and you may be filmed, recorded or published.*

