

Minutes of an Annual Parish Council Meeting
Of Broughton Parish Council
Held on Thursday 25th May 2023 at 7.00pm
At St Marys House, Broughton

Councillors Present

Cllr Leech (Chairperson), Cllr Byrne, Cllr Hilsdon, Cllr Howarth and Cllr Mills

Clerk to the Council, Mrs C Coles

23/30. Elections

Election of Chair and Signing of Acceptance of Office

It was proposed by Cllr Byrne and seconded by Cllr Howarth that Cllr Leech be Chair. She signed the Acceptance of Office form.

Election of Vice-Chair

It was proposed by Cllr Howarth and seconded by Cllr Byrne that Cllr Mills be Vice-Chair.

23/31. To receive apologies for absence

None

23/32. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

23/33. Public participation session

There were no members of the public present.

23/34. To approve and sign the minutes of the meetings held on 24th April 2023

The minutes were approved and signed as a true record of the meetings.

23/35. To note any matters arising from the minutes not included on this agenda

There were no matters arising.

23/36. To receive an update on the Kings Coronation celebrations

The celebrations went well. A profit of £206.81 was made. It was agreed to split the profit between St Marys House and Katherine House Hospice and give them £100.00 each. The Chair thanked everyone who helped.

23/37. Financial Report

a) *Update on bank balances*

The Clerk reported an account balance of £11,610.00

b) *The following payments were approved under statutory powers:*

£36.00 to Mrs Leech (brown bin subscription)

£100.00 to R Fletcher (internal audit)

£18.00 to Parish Clerk (SLCC membership)

c) *AGAR for year ending 31st March 2023*

To approve and sign the Certificate of Exemption, Section 1 and Section 2

The documents had been circulated prior to the meeting. It was agreed to approve and sign the Certificate of Exemption, Section 1 and Section 2.

Action: The Parish Clerk to forward the Certificate of Exemption and Notice of Public Rights to the External Auditor before 30.06.23 and put all the documents on the village website.

23/38. To receive an update on planning

No applications had been received.

23/39. To receive Councillors Reports

Wykham Lane was discussed and cars and delivery drivers driving the wrong way. The Parish Council are still waiting for the quote for the suggested island at the top. Highways will replace the No Entry signs from their own budget. The Chair and Parish Clerk will attend the CDC Parish Liaison meeting on 14th June and meet Highways. Villagers should call 101 to report cars driving the wrong way.

The Vehicle Activated Speed sign is not working. The Chair is waiting to speak to a villager about it.

The Chair has strimmed opposite the Saye & Sele Arms PH.

There are overhanging bushes outside Toll Cottage, Main Road. The vegetation will be trimmed back and a letter sent.

A villager had put up notices to advise villagers to be aware as his motorbike topbox had been broken into.

23/40. To note next meeting date and time

Monday 3rd July 2023 at 7pm (Cllr Byrne gave his apologies)

The Chair gave her apologies for the meetings on 11th September and 11th December.

The meeting closed at 7.20pm.