

Minutes of a Parish Council Meeting
Of Broughton Parish Council
Held on Monday 3rd July 2023 at 7.00pm
At St Marys House, Broughton

Councillors Present

Cllr Leech (Chairperson), Cllr Hilsdon and Cllr Howarth

Clerk to the Council, Mrs C Coles

- 23/41. To receive apologies for absence**
Cllr Byrne (holiday) and Cllr Mills (personal)
- 23/42. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda**
No interests were declared.
- 23/43. Public participation session**
There were no members of the public present.
- 23/44. To approve and sign the minutes of the meeting held on 25th May 2023**
The minutes were approved and signed as a true record of the meeting.
- 23/45. To note any matters arising from the minutes not included on this agenda**
Kings Coronation celebrations – Thank you emails were received for the donations.
- 23/46. To receive an update on the idea of the proposed island on Wykham Lane**
A quote has been received from Highways to put a proposed island at the top of Wykham Lane to stop traffic driving the wrong way down the road. The quote is £26.6K. This is unaffordable. Highways are relooking at cheaper options. Highways will be providing yellow backing boards for the No Entry signs out of their own budget.
- 23/47. To receive an update on the defibrillator loan unit**
The original purchased defibrillator had to be returned for a software upgrade. The unit was never returned and a loan unit was handed over. Now the loan unit has been replaced with a new defibrillator. The new defibrillator is in the cabinet and the loan unit has been returned.
- 23/48. To discuss the security of the website**
There were a few issues with the website a couple of weeks ago but the company had server issues. Now the website is unsecure which is of concern.
Action: The Parish Clerk to ask Cllr Byrne to report the website as being unsecure.
- 23/49. Financial Report**
- a) *Update on bank balances*
The Clerk reported an account balance of £10,600.40.
- b) *The following payments were approved under statutory powers:*
- £389.94 to Zurich Municipal (insurance)
 - £42.99 to S Leech (weedkiller)
 - £700.00 to A Bathe (grass cutting)
- 23/50. To receive an update on planning**
Older
- 23/00654/F, Single storey rear extension and conversion of garage to habitable accommodation at 47 Danvers Close. Granted by CDC.

23/51. To receive the following correspondence

- Banbury Walking and Cycling Plan (LCWIP). All the comments to the consultation are being reviewed. The finalized Banbury LCWIP will be presented to Cabinet Member Decisions for Highway Management on 20 July 2023.
- OCC, Community Tree Care Volunteers. One tree was planted in each parish earlier in the year and OCC are reaching out to each community to recruit a volunteer who will care for it and water it. One villager has come forward.
- OCC, Invitation to apply for 20mph scheme. Broughton have been invited to consider applying for the 20mph scheme. The scheme is free to parishes and there may be traffic calming opportunities in an unlit village. The idea to be discussed further when more Councillors are present.

23/52. To receive Councillors Reports

The bin in Jubilee Gardens was recently emptied by CDC. Its an older style bin but is used by people walking by. CDC advised the bin should either be repaired or removed.

Action: The Parish Clerk to get a price for a new bin.

The Chair has agreed to be a Highways Super User.

Action: The Parish Clerk to forward her details to OCC to arrange training.

There is overgrown vegetation outside Toll Cottage, Main Road. It was trimmed back in May but is still growing.

Action: The Parish Clerk to send a letter.

There is more evidence of dog poo in the village.

23/53. To note next meeting date and time

Monday 11th September 2023 at 7pm (the Chair gave her apologies).

The meeting closed at 7.45pm.