

BROUGHTON PARISH COUNCIL

Chairperson: Mrs S Leech, 46 Danvers Close, Broughton, Oxon

Parish Clerk: Mrs C Coles, 55 Gillett Road, Banbury. OX16 0DR

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To members of the Council:

You are hereby summoned to attend a Parish Council meeting on Monday 11th September 2023 at 7.00pm in St Marys House, Wykham Lane for the purpose of transacting the following business:-

AGENDA

- 23/54. To receive apologies for absence
- 23/55. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*)
- 23/56. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of five minutes with any individual contribution lasting a maximum of 3 minutes)
- 23/57. To approve and sign the minutes of the meeting held on 3rd July 2023
- 23/58. To note any matters arising from the minutes not included on this agenda
- 23/59. To discuss the cutting of the hedge on Wykham Lane
- 23/60. Financial Report**
- a) *To receive an update on bank balances*
 - b) *To approve the following payments*
 - £9.95 to S Leech (blades for strimmer)
 - £700.00 to A Bathe (grass cutting)
 - £465.38 to Parish Clerk (hours)
 - £37.29 to Parish Clerk (expenses)
- 23/61. To receive an update on planning**
To discuss any applications received before the meeting
- 23/62. To receive the following correspondence**
- Highways, Preparing for Winter
- 23/63. To receive Councillors Reports
- 23/64. To note next meeting date and time

Issued by: C.Coles (Parish Clerk)

Dated 05.09.23

Please note, this is a public meeting and you may be filmed, recorded or published.

