

Minutes of a Parish Council Meeting
Of Broughton Parish Council
Held on Monday 11th December 2023 at 7.15pm
At St Marys House, Broughton

Councillors Present

Cllr Byrne, Cllr Howarth and Cllr Mills

Clerk to the Council, Mrs C Coles

The meeting was Chaired by Cllr Mills in the absence of Cllr Leech.

23/76. To receive apologies for absence

Cllr Leech (holiday)

23/77. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

23/78. Public participation session

No members of the public were present.

23/79. To approve and sign the minutes of the meeting held on 9th October 2023

The minutes were approved and signed as a true record of the meeting.

23/80. To note any matters arising from the minutes not included on this agenda

There were no matters arising.

23/81. To agree the purchase of a new litter bin for Jubilee Gardens

A new litter bin is needed at Jubilee Gardens. It was agreed to purchase an Elipsa waste bin from Glasdon. The cost is £189.19.

Action: The Parish Clerk to order in the New Year.

23/82. To agree and sign the amendment to the Section 101 Grass cutting agreement between OCC and BPC (details circulated)

An amendment to Schedule 1 has been received. In February 2023 OCC adopted a Highway Verge and Vegetation maintenance policy. As a result, Schedule 1 was reviewed and amended in line with that policy. It was agreed to accept the amendment as it enhances biodiversity and undertakes a nature led and risk based approach to verge maintenance.

Action: The Parish Clerk to sign the amended document.

23/83. Financial Report

a) Update on bank balances

The Clerk reported an account balance of £12,078.35

b) To discuss the annual donation from North Newington Parish Council

An annual donation of £300.00 is received each year from North Newington Parish Council as a contribution towards the grass cutting of the closed churchyard. This used to represent half of the cost and is greatly appreciated. Old correspondence dating back to 1992 was sent to the Clerk for reference. Costs have escalated over the years and £300.00 does not represent an equal share. It was agreed for the Clerk to write a letter asking if the donation amount can be reconsidered to reflect current costs.

23/84. To receive an update on planning

There were no applications to consider.

23/85. To receive the following correspondence

- CDC, Budget Consultation 2024-25. The deadline for responses is 22nd December. Villagers are encouraged to respond.
- CDC, Banbury 2050 Survey launch

23/86. To receive Councillors Reports

Dog poo continues to be a problem within the village.

23/87. To note meeting dates for 2024

15th January, 26th February, 15th April, 23rd May, 8th July, 16th September, 4th November, 9th December

The meeting closed at 7.45pm.

DRAFT