

# BROUGHTON PARISH COUNCIL

**Chairperson:** Mrs S Leech, 46 Danvers Close, Broughton, Oxon

**Parish Clerk:** Mrs C Coles, 55 Gillett Road, Banbury. OX16 ODR

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<https://broughton-oxon.co.uk>

## To members of the Council:

You are hereby summoned to attend an Annual Parish Council meeting on Thursday 23<sup>rd</sup> May 2024 at 7.00pm in St Marys House, Wykham Lane for the purpose of transacting the following business:-

### AGENDA

#### 24/32. Elections

Election of Chairperson and Signing of Acceptance of Office form

Election of Vice-Chair

24/33. To receive apologies for absence

24/34. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*)

24/35. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of five minutes with any individual contribution lasting a maximum of 3 minutes)

24/36. To approve and sign the minutes of the meetings held on 15<sup>th</sup> April 2024

24/37. To note any matters arising from the minutes not included on this agenda

- Update on Gigaclear BDUK Project

#### 24/38. Financial Report

a) *To receive an update on bank balances*

b) *To approve the following payments*

£267.70 to CDC (dog bin emptying)

£125.00 to Paul Lester (installation of waste bin)

£120.00 to R Fletcher (internal audit)

#### 24/39. AGAR for year ending 31<sup>st</sup> March 2024

- To approve and sign the Certificate of Exemption
- To approve and sign Section 1
- To approve and sign Section 2

#### 24/40. To note the following correspondence

- AGE UK, Digital Switchover
- Highways, Engagement Team Introduction

24/41. To receive Councillors Reports

24/42. To note next meeting date and time

Issued by: C.Coles (Parish Clerk)

Dated 17.05.24

*Please note, this is a public meeting and you may be filmed, recorded or published.*