

Minutes of a Parish Council Meeting
Of Broughton Parish Council
Held on Monday 28th April 2025 at 7.00pm
At St Marys House, Wykham Lane, Broughton

Councillors Present

Cllr Leech (Chairperson), Cllr Byrne, Cllr Crawley, Cllr Hilsdon and Cllr Howarth

Clerk to the Council, Mrs C Coles

25/26. To receive apologies for absence

None

25/27. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

25/28. Public participation session

No members of the public were present.

25/29. To approve and sign the minutes of the meeting held on 3rd March 2025

The minutes were approved and signed as a true record of the meeting.

25/30. To note any matters arising from the minutes not included on this agenda

The first weed spraying treatment has been done in the village and included the village car park.

25/31. To discuss the quotes for tree work by the churchyard and work in the village car park

Cotefield Treecare had quoted to carry out work in the churchyard and next to the village car park. The quote in the churchyard is to strip back ivy from the lowest limb of a yew tree and removing a band approximately 30cm wide at the base of the tree and to trim the yew tree along the boundary to 15 Wykham Lane to approximately 2.5 metres in height and trimming the carpark side hard. The total cost is £643.50 & VAT. The Chair did try to get a second quote but was unsuccessful. This work will improve the car park. It was agreed to accept the quote.

25/32. Financial Report

Update on bank balances

a) The Clerk reported an account balance of £13,754.83

b) The following payments were approved under statutory powers

£126.00 to Thomas Fox Landscaping (cutting of churchyard)

£30.00 to S Leech (hire of hall and refreshments for Rural Police Forum)

£41.40 to Parish Clerk (APM printing)

£267.70 to Cherwell District Council (dog bin emptying)

The Chair thanked both Hook Norton Veterinary Group and West Bar Veterinary Group for their continued support and monetary contributions.

25/33. To note the following correspondence (circulated)

- Highways, Road closure at Lower Tadmerton Road, Shutford Road on 19th May. Details to be circulated and put on the noticeboard.

25/34. To receive Councillors Reports

Cllr Howarth had received a letter from a family whose parents were very involved in the church before passing away. They would like to place a bench opposite their headstone by the wall, overlooking the Castle Grounds. It was agreed they could.

Action: The Parish Clerk to reply to the letter and copy in Cllr Howarth.

The work by Gigaclear will not be live until November.

The gate in the churchyard requires attention due to a falling wall.

Action: The Parish Clerk to take a photo and get a quote.

25/35. To note next meeting date and time

Tuesday 27th May 2025 at 7pm (rearranged from 19th May)

The meeting closed at 7.30pm.

DRAFT