

# BROUGHTON PARISH COUNCIL

**Chairperson:** Mrs S Leech, 46 Danvers Close, Broughton, Oxon

**Parish Clerk:** Mrs C Coles, 55 Gillett Road, Banbury. OX16 0DR

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## **To members of the Council:**

You are hereby summoned to attend a Parish Council meeting on Monday 30<sup>th</sup> June 2025 at 7.00pm in St Marys House, Wykham Lane for the purpose of transacting the following business:-

### **AGENDA**

- 25/47. To receive apologies for absence
- 25/48. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*
- 25/49. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of five minutes with any individual contribution lasting a maximum of 3 minutes)
- 25/50. To approve and sign the minutes of the meeting held on 27<sup>th</sup> May 2025
- 25/51. To note any matters arising from the minutes not included on this agenda**
- a. Update on new bench in the closed churchyard
  - b. Update on repair of churchyard wall and gate
- 25/52. To discuss quotes for a new village website
- 25/53. To discuss a new bench on the Main Road new Wykham Lane
- 25/54. Financial Report**
- a) *To receive an update on bank balances*
  - b) *To approve the following payments*
    - £378.00 to Thomas Fox Landscaping (cutting of closed churchyard)
    - £23.00 to Parish Clerk (SLCC Membership)
    - £399.49 To Parish Clerk (hours) and £99.80 to HMRC
    - £34.49 To Parish Clerk (expenses)
  - c) *To consider a donation request from Volunteer Driver Service*
- 25/55. To receive Councillors Reports
- 25/56. To receive the following correspondence**
- CDC, Local Government Re-organisation
  - OCC, Part night lighting consultation
  - Oxford City Council, One Council: Local decision. A better place to live
  - CDC, Parish Council Elections 7<sup>th</sup> May 2026

25/57. To note next meeting date and time

Issued by: C.Coles (Parish Clerk)

Dated 25.06.25

*Please note, this is a public meeting and you may be filmed, recorded or published.*